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**Intergovernmental negotiating committee to develop  
an international legally binding instrument on plastic  
pollution, including in the marine environment**

**Fourth session**

Ottawa, 23–29 April 2024

Item 3 (b) of the provisional agenda\*

**Organizational matters: adoption of the agenda**

## **Annotated provisional agenda**

### **Item 1**

#### **Opening of the session**

1. The fourth session of the intergovernmental negotiating committee to prepare an international legally binding instrument on plastic pollution, including in the marine environment, to be held in Ottawa from 23 to 29 April 2024, will be opened at 10 a.m. on Tuesday, 23 April 2024.
2. Opening statements will be delivered by a representative of the host Government and a representative of the United Nations Environment Programme.

### **Item 2**

#### **Election of officers**

3. Should the need to elect officers arise, the election of officers would be carried out in accordance with rules 11 and 13 of the draft rules of procedure being provisionally applied to the work of the committee (UNEP/PP/INC.4/2).

### **Item 3**

#### **Organizational matters**

##### **(a) Adoption of the rules of procedure**

4. At the first session, held in Punta del Este, Uruguay, from 22 November to 2 December 2022, the committee agreed that the draft rules of procedure would continue to apply to its work on a provisional basis pending their adoption.
5. At the second session, held in Paris from 29 May to 2 June 2023, the committee decided to adopt an interpretive statement relating to paragraph 1 of rule 38.
6. At the third session, held in Nairobi from 13 to 19 November 2023, the Chair recalled that, in accordance with the decision of the committee at its first session, the draft rules of procedure would continue to apply to its work until their adoption, with the exception of the bracketed part of rule 37 as reflected in document UNEP/PP/INC.4/2.

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\* UNEP/PP/INC.4/1.

**(b) Adoption of the agenda**

7. The committee may wish to adopt the agenda of its fourth session on the basis of the provisional agenda (UNEP/PP/INC.4/1) and as agreed on at the third session.

**(c) Organization of work**

8. The committee may wish to decide to meet on each day of the session from 10 a.m. to 1 p.m. and from 3 to 6 p.m., subject to adjustment as necessary.

9. During the session, the committee may wish to establish such contact groups as it may deem necessary, and to specify their mandates and appoint their presiding officers.

**(d) Dates and venues of subsequent sessions**

10. At its third session, the intergovernmental negotiating committee decided that its fifth session would be held in Busan, Republic of Korea, from 25 November to 1 December 2024.

11. The committee may wish to consider and decide on the dates and venue of the diplomatic conference of plenipotentiaries, as referred to in paragraph 12 of Environment Assembly resolution 5/14, for the purpose of adopting the instrument and opening it for signature.

**(e) Provisional agenda of the fifth session**

12. The committee may wish to agree on the provisional agenda of the fifth session.

**Item 4****Preparation of an international legally binding instrument on plastic pollution, including in the marine environment**

13. The committee will have before it for its consideration the note by the secretariat on the revised draft text of the international legally binding instrument on plastic pollution, including in the marine environment (UNEP/PP/INC.4/3), prepared by the secretariat to serve as the starting point and basis for textual negotiations at the fourth session, without prejudice to the right of any member to propose additions, deletions or modifications in the course of negotiations at the fourth session.<sup>1</sup> As requested by the committee, the secretariat compiled into a single revised draft text the merged texts put forward during the third session by contact groups 1 and 2 and the outcome document of contact group 3, following the outline of the zero-draft text.<sup>2</sup>

**Item 5****Other matters**

14. The committee may wish to consider other matters raised during the session.

**Item 6****Adoption of the report of the session**

15. At the final meeting of the session, on 29 April, the committee will be invited to consider and adopt its decisions and the draft report of the session prepared by the rapporteur.

**Item 7****Closure of the session**

16. It is expected that the committee will conclude its work by 6 p.m. on Monday, 29 April 2024.

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<sup>1</sup> UNEP/PP/INC.3/5, para. 84.

<sup>2</sup> UNEP/PP/INC.3/4.